
























**Comparative Report For: Janice Jenkins**  
**Role Compared To: Computer Security Specialists**  
**Role Fit Index: 9.3**

The following is this individual's job role comparative report. The purpose is to show how this individual's Personal Skills and Working Styles compare to that of the specific role selected.

| <b>Working Styles</b>                      | <b>Capacity</b> | <b>Estimated Level</b>                                                                |
|--------------------------------------------|-----------------|---------------------------------------------------------------------------------------|
| Reliable, Committed Person of Integrity    | 9               |    |
| Comfortable as a Problem Solver            | 10              |    |
| Strong Will to Achieve                     | 9               |    |
| Driven, Focused and Stress Resistant       | 10              |    |
| Attentive to Completion / Follow Through   | 7               |    |
| Takes Pride in Details / Efficiencies      | 7               |    |
| Driven, Not Easily Distracted              | 6               |    |
| High Degree of Discipline, Self Control    | 6               |    |
| Thrives in Unstable / Uncertain Situations | 9               |    |
| Team Player / Looks for Win-Wins           | 8               |   |
| <b>Personal Skills</b>                     |                 |                                                                                       |
| Masters Technical Details                  | 8               |  |
| Confident, Can Do Attitude                 | 9               |  |
| Committed to Quality / Improvement         | 10              |  |
| Rational / Objective Decision Maker        | 9               |  |
| Attentive Listener / Interested in Others  | 8               |  |
| Natural Instinct to Stay Well Organized    | 9               |  |
| Makes Impartial / Objective Opinions       | 8               |  |
| Effective Writing Communicator             | 6               |  |
| Patient With Complex Systems               | 7               |  |
| Manages to the Bottom Line                 | 9               |  |

*\*Please note this is not a performance evaluation. It is an estimate of this individual's probable comfort level, or the level of natural energy they possess when they are called upon to perform a specific competency at work in this role.*

-  =High capacity to consistently perform this behavior on the job selected
-  =Moderate capacity to consistently perform this behavior on the job selected
-  =Low capacity to consistently perform this behavior on the job selected

## Summary of Key Tasks: Computer Security Specialists

Encrypt data transmissions and erect firewalls to conceal confidential information as it is being transmitted and to keep out tainted digital transfers.

Develop plans to safeguard computer files against accidental or unauthorized modification, destruction, or disclosure and to meet emergency data processing needs.

Review violations of computer security procedures and discuss procedures with violators to ensure violations are not repeated.

Monitor use of data files and regulate access to safeguard information in computer files.

Monitor current reports of computer viruses to determine when to update virus protection systems.

Modify computer security files to incorporate new software, correct errors, or change individual access status.

Perform risk assessments and execute tests of data processing system to ensure functioning of data processing activities and security measures.

Confer with users to discuss issues such as computer data access needs, security violations, and programming changes.

Train users and promote security awareness to ensure system security and to improve server and network efficiency.

Coordinate implementation of computer system plan with establishment personnel and outside vendors.

## Working Styles:

*Reliable, Committed Person of Integrity* - Maintains confidentiality, is consistent, reliable, etc

*Comfortable as a Problem Solver* - Comfortable with and good at formulating strategy and solving problems

*Strong Will to Achieve* - Wants to have an impact and influence, committed to making a difference

*Driven, Focused and Stress Resistant* - Works well under pressure, high desire to succeed in business

*Attentive to Completion / Follow Through* - Stays focused on priorities, perseveres until finished

*Takes Pride in Details / Efficiencies* - Maintains accurate records, tends to avoid making errors and good with details

*Driven, Not Easily Distracted* - Pushes for results, manages time and priorities effectively

*High Degree of Discipline, Self Control* - Maintains composure in face of temptations, follows regular patterns

*Thrives in Unstable / Uncertain Situations* - Comfortable leaving issues open and waiting for resolution

*Team Player / Looks for Win-Wins* - Committed to building the spirit of the team, puts team first

## Personal Skills:

*Confident, Can Do Attitude* - Is prepared, believes self will succeed when facing any reasonable challenge

*Masters Technical Details* - Shows mastery of knowledge about the job, easily learns new technologies

*Committed to Quality / Improvement* - Maintains high standards with staff, effectively monitors / inspects performance

*Rational / Objective Decision Maker* - Is comfortable at solving problems and formulating strategies

*Attentive Listener / Interested in Others* - Understands others before expressing self, capable of keeping ego in check

*Natural Instinct to Stay Well Organized* - Personally stays organized, prepares well ahead of attempting tasks

*Makes Impartial / Objective Opinions* - Evaluates impartially, keeps personal interests out of judgments

*Effective Writing Communicator* - Concise and descriptive in regular written communications

*Patient With Complex Systems* - Understands, monitors how complex systems and processes interrelate

*Manages to the Bottom Line* - Maximizes revenue, net income and cash flow, uses resources wisely